TPAC is looking for an **Associate Data Analyst** to join our growing organization.

- This is a full-time position located in our Blaine, MN office
- TPAC Offers a competitive benefit package

An Associate Data Analyst interprets data and uses it to improve our processes, identify financial opportunities for our groups and or risk takers, and improve our data-driven decision making. An Associate Data Analyst gathers information from various sources and interprets patterns and trends. Once data has been gathered and interpreted, the Associate Data Analyst will report back what has been found in a comprehensive study for broader use with relevant colleagues. In many cases the Associate Data Analyst will implement or assist in implementing new data reports, application changes and improvements based on the findings.

Responsibilities

✓ Gathering data from various internal and external sources.

✓ Collaborate with departments to identify and interpret patterns, trends, and oddities.

✓ Utilize datasets to perform ad hoc investigations.

✓ Develop and maintain tools for TPAC Staff to have rapid access to data and reports

✓ Plan, lead and organize Technology projects across the organization.

✓ Research and respond to internal and external questions providing appropriate resolution in a timely, accurate and professional manner.

✓ Provide business leaders with analytics; key drivers and recommendations.

Preferred Qualifications

✓ Bachelor's degree in Mathematics, Computer Science, Statistics or Economics

✓ Experience in data models and reporting packages

✓ Advanced knowledge Power BI, Power Automate, Power Apps, Dynamics 365

✓ Experience with Relational databases (SQL)

✓ Experience with Python and/or VBA

Required Qualifications

✓ Highschool Diploma or GED

✓ Ability to analyze large data sets

✓ Advanced knowledge of Microsoft Office, emphasis on Excel

✓ Ability to complete projects timely and accurately

✓ Excellent problem solving and analytical skills with a continued learning mindset

About TPAC

TPAC is a Managing General Underwriting firm located in Minneapolis, Minnesota. In business since 1991, TPAC's mission is to change the way healthcare is financed, disclosed and delivered, both in our community and across the country. We need people who value honesty and transparency; people who take ownership and responsibility of whatever they are doing. We seek individuals who value all people and interact with humility and respect; people who love to dig deep into issues, who are curious and who understand life is about more than work. If you believe in TPAC's mission and share our Core Value, then we would love to talk about how we can make a positive impact together.